

# TOWN OF HAMLIN LWRP

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Project Advisory Committee Meeting #7 | August 17, 2021 at town hall

## MEETING MINUTES

### 1. Welcome + Minutes review

The meeting attendees were: Jocelyn Gavitt, Angelina White, Larry Beneway, Jena Crawford, Rob Westcott, Mark Ballerstein, Colleen Flaherty, Chris Schlieter, Jeanine Klopp, Joel Yager, and Jennifer Voelkl.

### 2. Policy review

- a. Format requires that we use state language as is, and then add our own clarifications as add-ons. Angelina White, from MRB Group summarized the first draft of the policy for the group by providing an overview document for the policy.
- b. Set a system up for feedback from committee. It was decided that Angelina will color code the policy document to delineate the required state language and the new language being drafted specifically for Hamlin. Additionally, it will indicate the policies that do not apply to this LWRP plan. Committee members agreed to review the policy document in segments, beginning with the first 10 policies.
- c. Determine if this draft is available for review at the public meeting. The committee agreed to have a couple copies of the draft available at the public meeting and Angelina agreed to be available to discuss. This will be set up as a separate station at the meeting.

### 3. Projects

- a. Review of 10 Draft Projects – these will be on display for public feedback at the public meeting Review and discussion of the projects included identification of which images should be enlarged and printed for the public meeting, reworking of some language to present the ideas as “conceptual only” and there for the purposes of generating discussion, providing scale and potential uses. Discussion also included the separation of pier projects at the state boat launch site, review of issues in that area by the Yacht Club, and multiple other details to be revised on the draft.

Other comments and actions regarding projects:

Project 1: beach label, add “conceptual language” provide enlargement of the Troutburg plan.

Project 2: Large aerial of the park to mark up. Try to get a parks person involved

Project 4: Change this to project 1 (Parkway is a link between all the projects), explain that the plan is an example of one small area, add diagram showing linear systems

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Project 6: Larry has provided language for pier improvements. Format with subprojects.

Project 7: Add language that land could become forever wild if not a park access point.

Project 8: Needs erosion improvements articulated. Parkway here is prone to lake flooding, drainage issues need to be addressed.

Project 9: show wetland map as a graphic. Look into Army Corps for possibly inventory of shoreline conditions.

Project 10: Jeanine will provide flooding photos for context. Add "equipment" after supplies. Also mention storage facility needed.

-All projects need policy #'s added and an overall Key map will be provided for context.

- b. Decide format /stations/ feedback for the projects. The meeting format will be "drop-in" style with stations set up around the gymnasium, and overflowing to other rooms if necessary due to COVID spacing requirements. Each station will be a single project set up on a table, with a key map, project description and enlarged relevant graphics. Each station will have a feedback sheet and opportunities to mark up the drawings.
- c. Committee comments due by Sept 1 for incorporation into revisions.

## 4. Public Meeting Planning

- a. Coordinate setup for Sept 15 public meeting (set time) Time is set for 5-7pm.
- b. Coordinate feedback protocol/documentation There will be feedback sheets at each station. Committee members will be present to facilitate discussion and help record comments.
- c. Coordinate advertising Colleen will handle facebook postings for meeting from Town offices. Jennifer will handle publication in the newspaper. Jocelyn will provide an update for the announcement. Mark will contact land owners who may be affected by the plans. Chris will coordinate contacting of persons and agencies wanted as stakeholders in the projects. Targeted categories of stakeholders include: Political advocates, Agribusiness, Construction business, Marina and fisheries industry, State Parks and Rec, and Real Estate.
- d. Set follow up debrief meeting Sept 21? Not discussed.

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## Contact Information:

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## Project Schedule

Meeting 1	February 24, 2021	Project Kick-Off
Meeting 2	March 11	Virtual
Meeting 3	April 8	In-person, weather permitting
Meeting 4	May 13	Virtual
<i>Public Meeting #1</i>	May 19	In-person
Meeting 5	May 27	In-person – Workshop #1 Debrief
Meeting 6	June 29	In-person
Meeting 7	August 17	Virtual or In-Person (TBD)
<i>Public Meeting #2</i>	Sept 15	In-person
Meeting 8		Workshop #2 Debrief
Meeting 9	October 14	In-person
Meeting 10	November 11	TBD
<i>December – January Draft Submittal to NYSDOS</i>		

- Advisory Committee meetings are scheduled for 6:30 p.m
- In-person meetings will be held at the Town Hall