

TOWN OF HAMLIN LWRP

Project Advisory Committee Meeting #4 | May 13, 2021 (Virtual)

MEETING AGENDA (MINUTES IN BLUE)

1. Welcome + Minutes review

Virtual meeting held at 6:30pm. Attendees: Clarke Mahaney, Larry Beneway, Kate Gross, Robert Westcott, Joel Yager, Mark Ballerstein, Jennifer Voelkl, Colleen Flaherty, Tony Cotsworth, Jena Truelson-Crawford, Jeanine Klopp, Jocelyn Gavitt

Minutes from Meeting #3 were cleared for upload to the website

2. Public Meeting discussion

- a. Advertising and social media – The meeting has been posted in the newspaper, on the town newsletter, sent to several organizations via email and facebook, and committee members have reached out to numerous individuals to invite them. The committee will continue to share on facebook this week leading up to the meeting.
- b. Set up & logistics Jocelyn will bring all the materials needed to the meeting. Kate will bring hand sanitizer and masks are required to be in the pavilion. As determined before, the meeting will be set up in 4 stations – one for sign in and review of the boundary and old LWRP, one for issues and concerns, one for opportunities, and one for resources.
- c. Committee members commit to a time slot – Committee members signed up for the 1-3pm slot: Clarke, Larry, Colleen, Jeanine, Tony - and the 5-7pm slot: Rob, Joel, Mark, Jennifer, Jena
- d. Roles and responsibilities review: Committee members are asked to facilitate discussion at each station, and encourage attendees to write down their ideas on the provided feedback sheets. Committee members are also encouraged to include some of their own concerns and ideas on the feedback sheets to help get the process started. We want to build relationships and identify community leaders that might want to become involved in some of the future actions of the LWRP.

3. Discussion

Project progress from last LWRP: Jocelyn will reach out to JP to discuss what progress has been made on the water/sewer and drainage issues since the implementation of the last LWRP. The committee will review section IV projects to confirm what has been accomplished.

Policy Discussion: So far, committee members have suggested that the following policies need close attention in the update: 1, 2A, 6,9,12, 13,14,16,17,18,19A, 20, 21, 25, 26A, 28, 33a&b,

TOWN OF HAMLIN LWRP

Project Advisory Committee Meeting #4 | May 13, 2021 (Virtual)

4. Next Steps

Follow up meeting in person to organize feedback from public meeting in person Thursday May 27 at 6:30.

Jocelyn will contact JP to discuss water studies.

Jocelyn will email Kate regarding Orleans study.

Committee members will be present about 15 minutes prior to start of sessions they signed up for at Wednesday May 19th public meeting.

Contact Information:

Jocelyn Gavitt, RLA
Principal | Gavitt Associates
jgavitt@gavittassociates.com
(c) 315-447-8563

Project Schedule

Meeting 1	February 24, 2021	Project Kick-Off
Meeting 2	March 11	Virtual
Meeting 3	April 8	In-person, weather permitting
Meeting 4	May 13	Virtual
<i>Public Meeting #1</i>	May 19	In-person
Meeting 5	May 27	In-person – Workshop #1 Debrief
Meeting 6	June 10	Virtual
Meeting 7	August 12	Virtual or In-Person (TBD)
<i>Public Meeting #2</i>	TBD (mid-Sept.)	In-person
Meeting 8	w/o September 20	In-person – Workshop #2 Debrief
Meeting 9	October 14	Virtual
Meeting 10	November 11	TBD
<i>December – January Draft Submittal to NYSDOS</i>		

- Advisory Committee meetings are scheduled for the 2nd Thursday of the month at 6:30 p.m
- In-person meetings will be held at the Town Hall